

Application Form for the Recognition of Academic Achievements and Exams Completed Abroad

Note: According to §17 ABPO and §16 AMPO, this application form for recognitions should be submitted within one semester after your return (<https://www.hs-kl.de/hochschule/aktuelles/hochschulanzeiger-satzungen>).

Last name(s)		Department		Receiving Institution		Date of receipt by Departmental Coordinator:
First name(s)		Study programme		Faculty/Department		
Date of birth		Semester		City/Country		
		Matriculation No.				

I. Receiving Institution's Transcript of Records (Attachment)

II. Sending Institution's Transcript of Records:

Period of Guest Semester according to ToR (I):	from		until	
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Subject at Receiving Institution:	ECTS	Grade	Study programme at Kaiserslautern UAS	Exam No. if applicable	ECTS	Grade*	Date	Signature of Lecturer / Programme Director

*Conversion accord. to regulation, see <https://www.hs-kl.de/international/international-office/ins-ausland/studierende/studium-out/erkennungung>

To be filled in by responsible person

Date, signature of student

Date, signature of Departmental Coordinator (for grade conversion)